

WHITEHAVEN TOWN COUNCIL

Clerk and Responsible Financial Officer: Marlene Jewell
Telephone: 01946 67366
Chairman: Councillor C Hayes

To: **Members of Whitehaven Town Council**

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **Thursday 27th June 2024 at 6.00 pm**

Signed.....*Marlene Jewell*..... Dated.....*21st June 2024*.....
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. **Public Participation**
4. **Minutes of the Annual Council Meeting held on 29th May 2024**
5. **Planning Applications**
6. **Report from Cumberland Council**
7. **Finance Report**
8. **Offer of Oversized Dog Sculpture**

- 9. Allotments**
- 10. Rural Market Towns Group**
- 11. Councillor Ward Matters**
- 12. Date and Time of Next Meeting**

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

- 13. Office Accommodation – Clerk to give a report**
- 14. Application for Grant – RYT&SH**
- 15. Application for Grant - WTG**
- 16. Application for Grant – WADAOS**
- 17. Councillor Ward Grant - BBCG**

WHITEHAVEN TOWN COUNCIL

Minutes of the Annual Council Meeting held on the 29th May 2024

Present: Councillor C Hayes (Chairman); Councillor E Dinsdale; Councillor B O’Kane; Councillor R Redmond; Councillor G Roberts; Councillor A Spedding; Councillor R Taylor; Councillor R White

M. Jewell, Clerk and Responsible Financial Officer

V Gorley, Assistant Clerk

Members of the Public

Prior to the meeting starting the Chairman and the Councillors introduced themselves to the public and the Chairman referred to public participation, fire alarms/escape and toilets

2523/24 Appointment of Chairman (Mayor)

Councillor C Hayes nominated Councillor G Roberts for the position of Chairman (Mayor) for 2024/25. This was seconded by Councillor R White. A vote was held and it was unanimously

RESOLVED -That Councillor G Roberts be appointed Chairman (Mayor) for 2024/25. Councillor Roberts signed the Declaration of Acceptance.

Before proceeding with nominations for the Deputy Chairman/Deputy Mayor the Chairman said the position of Deputy Chairman was not a token job and it required work and he could see that this was going to be a busy year as there was a lot happening in the Council and in the Town so there was work involved which may involve unsocial hours and they may be called upon at short notice to stand in

2524/24 Appointment of Deputy Chairman (Deputy Mayor)

Councillor G Roberts nominated Councillor C Hayes for the position of Deputy Chairman (Deputy Mayor). This was seconded by Councillor Spedding. Councillor E Dinsdale nominated Councillor R Taylor for the position of Deputy Chairman. This was not seconded so the nomination fell.

A vote was held and 6 Councillors voted for the nomination, 1 Councillor voted against and 1 Councillor abstained

RESOLVED – That Councillor C Hayes be appointed Deputy Chairman (Deputy Mayor) for 2024/25. Councillor Hayes signed the Declaration of Acceptance.

2525/24 Apologies for Absence

Apologies for absence were received from:

Councillor J Carr	Work Commitment
Councillor A Pearson	Illness
Councillor G Dinsdale	Other Appointment
Councillor R Gill	Holiday

It was proposed by Councillor Hayes and seconded by Councillor White that the apologies for absence be accepted and noted. A vote was held and it was unanimously

RESOLVED – That the apologies for absence be accepted and noted.

2526/24 Declarations of Interest

Councillor Hayes declared that he was a member of the Whitehaven Tidy Town Committee and the Harbour Users Group.

2527/24 Minutes of Council Meeting held on 25th April 2024

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Minutes of the Council Meeting held on 25th April 2024 be approved and signed by the Chairman as a correct record. A vote was held and it was unanimously

RESOLVED - That the Minutes of the Council Meeting held on 25th April 2024 be approved and signed by the Chairman as a correct record.

2528/24 Minutes of the Extraordinary Council Meeting held on 16th May 2024

It was proposed by Councillor Roberts and seconded by Councillor White that the Minutes of the Extraordinary Council Meeting held on 16th May 2024 be approved and signed by the Chairman as a correct record. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained.

RESOLVED - That the Minutes of the Extraordinary Council Meeting held on 16th May 2024 be approved and signed by the Chairman as a correct record.

2529/24 Council's Bank Account

The Council considered a report on the authorised signatories for the Council's Bank Accounts. For 2023/24 the authorised signatories had been Councillor C Hayes, Councillor R Gill, Councillor B O'Kane and Councillor G Roberts. It was proposed by Councillor Roberts and seconded by Councillor White that Councillor C Hayes, Councillor R Gill, Councillor B O'Kane, and Councillor G Roberts continue to be authorised signatories for the Council's Bank Accounts for the forthcoming year. A vote was held and it was unanimously

RESOLVED - That Councillor C Hayes, Councillor R Gill, Councillor B O’Kane and Councillor G Roberts continue to be authorised Signatories for the Council’s Bank Accounts for the forthcoming year.

2530/24 **Review and Adoption of Standing Orders**

The Council considered a report on the review and adoption of Model Standing Orders shown at Appendix 1 to the report. The Standing Orders had last been reviewed and approved by the Council on 18th May 2023 (Minute 2255/23 refers). It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Model Standing Orders be approved and adopted and that they be further reviewed at the next Annual Meeting in May 2025 unless in the meanwhile amendments are made by NALC in and it was unanimously

RESOLVED - That the Model Standing Orders be approved and adopted and that they be further reviewed at the next Annual Meeting in May 2025 unless in the meanwhile amendments are made by NALC in which case they will be referred to Council at that time.

2531/24 **Review and Adoption of Financial Regulation**

The Council considered a report on the approval and adoption of new Model Financial Regulations which had recently been received from NALC following an extensive review and which were shown at Appendix 1 to the report. It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the new Model Financial Regulations shown at Appendix 1 to the report be approved and adopted and that they be further reviewed at the next Annual Meeting in May 2025 unless in the meanwhile any amendments are made by NALC in which case they will be referred back to Council at that time. A vote was held and it was unanimously

RESOLVED - That the new Model Financial Regulations shown at Appendix 1 to the report be approved and adopted and that they be further reviewed at the next Annual Meeting in May 2025 unless in the meanwhile amendments are made by NALC in which case they will be referred back to Council at that time

2532/24 **Review and Adoption of Code of Conduct**

The Council considered a report on the Code of Conduct shown at Appendix 1 of the report which had last been approved and adopted at the Annual Council Meeting on 18th May 2023 (Minute 2257/23 refers).

It was proposed by Councillor White and seconded by Councillor Hayes that the Code of Conduct shown at Appendix 1 to the report be approved and adopted and that it be reviewed at the Annual Meeting in 2025. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained.

RESOLVED – That the Code of Conduct shown at Appendix 1 to the report be approved and adopted and that it be reviewed at the Annual Meeting in 2025.

2533/24 **Chairman's Allowance**

The Council considered a report on the Chairman's Allowance for 2024/25.

- (i) It was proposed by Councillor Hayes and seconded by Councillor White that the Mayors Allowance of £3,063 be approved together with the expenses as defined in paragraph 1.6 of the report A vote was held and it was unanimously

RESOLVED - That the Mayors Allowance of £3,063 be approved together with the expenses as defined in paragraph 1.6 of the report.

- (ii) It was proposed by Councillor Hayes and seconded by Councillor Spedding that the Mayors Allowance of £3,603 continues to be administered in the office and the Mayor is reimbursed on production of a receipt for the expenditure provided that it is expenditure specified in 1.6 above. A vote was held and it was

RESOLVED - That the Mayors Allowance of £3,063 for 2024/25 be approved as stated in paragraph 1.6 of the report and that it is administered through the Office and the Mayor is reimbursed on production of a receipt for the expenditure

- (iii) It was proposed by Councillor Hayes and seconded by Councillor O’Kane that it had just been agreed to administer the expenses through the office so recommendation 2.3 did not apply. A vote was held and it was unanimously
- (iv) **RESOLVED** - That it had just been agreed to administer the expenses through the office so recommendation 2.3 did not apply.

2534/24 **Appointments to Committees**

The Council considered a report on appointments to the two standing Committees of the Council.

Councillor Gill who although unable to be present had expressed a wish to be a Member of both Committees.

The Clerk asked for volunteers and the following Councillors put their names forward for the two Committees:-

Staffing Committee

Councillor Hayes
Councillor O’Kane
Councillor Gill

It was proposed by Councillor Hayes and seconded by Councillor White that the above Councillors be appointed to sit on the Staffing Committee. A vote was held and it was unanimously

RESOLVED – That the above Councillors be appointed to sit on the Staffing Committee

Policy Resources and Finance Committee

Councillor R Gill
Councillor C Hayes
Councillor B O'Kane
Councillor G Roberts
Councillor R White

It was proposed by Councillor Roberts and seconded by Councillor Hayes that the above Councillors be appointed to sit on the Staffing and Policy and Resources and Finance Committees. A vote was held and it was unanimously

RESOLVED - That the above- mentioned Councillors be appointed to sit on the Policy and Resources and Finance Committee

2535/24 **Adoption of Terms of Reference for Committees**

The Council considered a report showing at Appendix 1 the Terms of Reference for the Staffing Committee and the Policy and Resources and Finance Committee. It was proposed by Councillor White and seconded by Councillor Hayes that the Terms of Reference for the Staffing Committee and the Policy and Resources and Finance Committees shown at Appendix 1 of the report be approved. A vote was held and it was unanimously

RESOLVED - That the Terms of Reference for the Staffing Committee and the Policy and Resources and Finance Committees shown at Appendix 1 of the report be approved

2536/24 **Appointment to and Terms of Reference for Advisory Groups**

The Council considered a report on the terms of Reference of Advisory Groups and appointment of Councillors to Advisory Groups
The Clerk asked for volunteers to sit on the Advisory Groups and the following Councillors put their names forward:-

Whitehaven in Bloom Advisory Group

Councillor B O'Kane
Councillor E Dinsdale
Councillor C Hayes
Councillor A Spedding

Events Advisory Group

Councillor C Hayes
Councillor G Roberts
Councillor G Dinsdale
Councillor E Dinsdale
Gerard Richardson to be co-opted on

Allotments Advisory Group

Councillor R Gill
Councillor A Spedding
Councillor E Dinsdale
Councillor G Dinsdale

Steering Group on Office Accommodation

Councillor R Gill
Councillor C Hayes
Councillor R White
Councillor G Roberts

St Nicholas Gardens Advisory Group

Councillor G Roberts
Councillor B O'Kane
Councillor C Hayes
Councillor E Dinsdale
Councillor A Spedding

- (i) It was proposed by Councillor Hayes and seconded by Councillor White that the Councillors named above be appointed to sit on the Advisory Groups. A vote was held and it was unanimously

RESOLVED - That the Councillors named above be appointed to sit on the Advisory Groups

- (ii) It was proposed by Councillor Hayes and seconded by Councillor O'Kane that the terms of reference for Advisory Groups be approved. A vote was held and it was unanimously
- (iii) **RESOLVED** – That the terms of reference for Advisory Groups be approved.

2537/24 Review of Representations on or work with External Bodies and arrangements for reporting back

The Council considered a report on the representations on or work with External

Bodies and arrangements for reporting back.

- (i) It was proposed by Councillor Hayes and seconded by Councillor Roberts that whenever a Councillor is appointed to represent on or work with an External Body that the Councillor reports back to the next full Council Meeting. A vote was held and it was unanimously
- RESOLVED** - That whenever a Councillor is appointed to represent on or work with an External Body that the Councillor reports back to the next full Council Meeting
- (ii) It was proposed by Councillor Roberts and seconded by Councillor Hayes that Councillor E Dinsdale by appointed to represent the Council at meetings of the West Cumbria Strategic Sites Group and report back to meetings of the full Council. A vote was held and it was unanimously

RESOLVED - That Councillor E Dinsdale by appointed to represent the Council at meetings of the West Cumbria Strategic Sites Group and report back to meetings of the full Council.

2538/24 Insurance Cover

The Council considered a report confirming the Council's Insurance Cover. It was proposed by Councillor Hayes and seconded by Councillor White that the position regarding the Insurance Policy be noted and approved. A vote was held and it was unanimously

RESOLVED – That the Insurance Policy be noted and approved

2539/24 Subscriptions to Other Bodies

The Council considered a report containing details on Subscriptions to Other Bodies which the Council paid. It was proposed by Councillor Hayes and seconded by Councillor White that the report be noted. A vote was held and it was unanimously

RESOLVED – That the report be noted

2540/24 Combined Health and Safety Policy and Risk Assessment

The Council considered a report on a combined Health and Safety Policy and Risk Assessment. The documents were shown at Appendix 1 to the report. It was proposed by Councillor Hayes and seconded by Councillor White that the documents shown at Appendix 1 to the report be approved and signed and that they be reviewed at the next Annual Meeting in 2025. A vote was held and it was unanimously

RESOLVED - That the documents shown at Appendix 1 to the report be approved and signed and that they be reviewed at the next Annual Meeting in

2025.

2541/24 Review of s. 137 Expenditure

The Council considered a report on Section 137 Expenditure which was shown at Appendix 1 to the report. It was proposed by Councillor Hayes and seconded by Councillor White that the Section 137 Expenditure shown at Appendix 1 to the report be approved. A vote was held and it was unanimously

RESOLVED - That the Section 137 Expenditure shown at Appendix 1 to the report be approved.

2542/24 Financial Risks Assessment

The Council considered a report on the Risk Assessment and Management (Financial and Operational) shown at Appendix 1 as recommended by the Internal Auditor. It was proposed by Councillor Roberts and seconded by Councillor Hayes that the Risk Assessment and Management (Financial and Operational) shown at Appendix 1 to the report be approved. A vote was held and it was unanimously

RESOLVED – That the Risk Assessment and Management (Financial and Operational) shown at Appendix 1 to the report be approved.

2543/24 Review of Asset Register

The Council considered a report on the Asset Register shown at Appendix 1 of the report and which was last approved at the Annual Meeting on 18th May 2023. It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the Asset Register shown at Appendix 1 to the report be approved and that it be further reviewed at the Annual Meeting in May 2025. A vote was held and it was unanimously

RESOLVED – That the Asset Register shown at Appendix 1 to the report be approved and that it be further reviewed at the Annual Meeting in May 2025.

2544/24 Review of Council Policies in respect of its obligations under Freedom of Information and Data Protection Legislation

The Council considered a report on Council Policies relating to Freedom of Information and Data protection Legislation. It was proposed by Councillor Roberts and seconded by Councillor White that the documents on the Council’s website relating to Data Protection and Freedom of Information be approved and reviewed at the Annual Meeting in 2025 unless there are changes in the law in which case the matter will be referred to full Council at that time. A vote was held and it was unanimously

RESOLVED - That the documents on the Council’s website relating to Data Protection and Freedom of Information be approved and reviewed at the Annual Meeting in 2025 unless there are changes in the law in which case the matter will

be referred to full Council at that time.

2545/24 Review of Social Media Policy

The Council considered a report on its Social Media Policy shown at Appendix 1 of the report. It was proposed by Councillor Hayes and seconded by Councillor White that the Social Media Policy be approved and reviewed at the Annual Meeting in 2025. A vote was held and 6 Councillors voted for the proposal, 1 Councillor voted against and 1 Councillor abstained

RESOLVED – That the Social Media Policy be approved and reviewed at the Annual Meeting in 2025.

2546/24 Recommendations made by a Committee

The Council considered a report on Recommendations made by the Policy and Resources and Finance Committee at their Meeting on 13th October 2023 and subsequently approved by full Council on 26th October 2023. It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the recommendations made by the Policy and Resources and Finance Committee at their Meeting on 13th October 2023 and subsequently approved by full Council on 26th October 2023 be noted and approved. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained

RESOLVED – That the recommendations made by the Policy and Resources and Finance Committee at their Meeting on 13th October 2023 and subsequently approved by full Council on 26th October 2023 be noted and approved.

2547/24 Time and Place of Ordinary Council Meetings up to and including the next Annual Meeting

The Council considered a list of the Time and Place for ordinary Council Meetings up to and including the next Annual Meeting as follows:-

Thursday 27th June 2024

Thursday 25th July 2024

Thursday 29th August 2024

Thursday 26th September 2024

Thursday 31st October 2024

Thursday 28th November 2024

Thursday 30th January 2025

Thursday 27th February 2025

Thursday 27th March 2025

Thursday 24th April 2025

Thursday 29th May 2025

Unless otherwise notified all Meetings will take place in the Beacon Portal at 6.00pm

It was proposed by Councillor Roberts and seconded by Councillor Hayes that the above dates and times for Ordinary Council Meetings up to and including the next Annual Meeting be approved. A vote was held and it was unanimously

RESOLVED – That that the above dates and times for Ordinary Council Meetings up to and including the next Annual Meeting be approved.

2548/24 Date and Time of Next Meeting

The date and time of the next Meeting is Thursday 27th June 2024 at 6.00pm at the Beacon Portal.

The Meeting closed at 6.50 pm

Chairman

WTC 27/06/2024

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/21/2494/0F1	Consultation on Additional/Amended Information: DETACHED DWELLING WITH DETACHED GARAGE. LAND AT INKERMAN TERRACE, WHITEHAVEN
4/23/2164/PIP	Consultation on Additional/Amended Information: Planning Application Reference: 4/23/2164/PIP A TECHNICAL DETAILS CONSENT (TDC) APPLICATION FOR THREE DWELLINGS PURSUANT TO A PLANNING-IN-PRINCIPLE PERMISSION GRANTED ON APPEAL ON 9 TH JULY 2020 UNDER REFERENCE APP/Z0923/W/20/3246227 (COPELAND BOROUGH COUNCIL REFERENCE 4/19/2246/PIP). THIS TDC APPLICATION SEEKS TO PROVIDE THE NECESSARY TECHNICAL DETAILS TO SUPPORT DEVELOPMENT OF THE SCHEME. LAND TO THE REAR OF 108 VICTORIA ROAD
4/24/2161/DOC	DISCHARGE OF CONDITIONS 6, 8, 10, 13, 14, 15, 16, 17 AND 18 OF PLANNING APPLICATION 4/16/2415/001 LAND AT HARRAS MOOR, WHITEHAVEN
4/24/2162/DOC	DISCHARGE OF CONDITIONS 6, 7, 8, 10, 11, 12 AND 13 OF PLANNING APPLICATION 4/16/2416/001 LAND TO FRONTAGE OF HARRAS ROAD, HARRAS MOOR, WHITEHAVEN
4/24/2163/DOC	DISCHARGE OF CONDITIONS 3, 5 AND 8 OF PLANNING APPLICATION 4/24/2035/0B1

<u>Application Number</u>	<u>Detail</u>
	HARRAS DYKE FARM, HARRAS DYKE, WHITEHAVEN
4/24/2164/DOC	DISCHARGE OF CONDITIONS 3, 5 AND 8 OF PLANNING APPLICATION 4/24/2036/0B1 HARRAS DYKE FARM, HARRAS DYKE, WHITEHAVEN
4/24/2168/0F1	ALTERATIONS TO EXISTING SHOP FRONT TO PROVIDE NEW ACCESS TO SELF CONTAINED FLAT ON FIRST FLOOR & PARTIAL CHANGE OF USE OF FIRST FLOOR TO BE USED IN CONNECTION WITH COMMERCIAL USE AT GROUND FLOOR 22 MARKET PLACE, WHITEHAVEN
4/24/2171/0F1	REPLACE FLAT ROOF OVER GARAGE AND PORCH WITH PITCHED ROOF 5 SEAVIEW DRIVE, WHITEHAVEN
4/24/2173/DOC	DISCHARGE OF CONDITIONS 3 (IN PART), 6 (IN PART), 7 AND 9 OF PLANNING APPLICATION 4/23/2088/0F1 LAND AT HARRAS ROAD, HARRAS PARK, WHITEHAVEN
4/24/2175/0L1	LISTED BUILDING CONSENT FOR ROOF REPLACEMENT AND REMOVAL OF DORMER WINDOW ON FRONT ELEVATION 47 DUKE STREET, WHITEHAVEN
4/24/2180/TPO	CROWN LIFT TO 2-5M ON COMMON LIME TREE SITUATED WITHIN A CONSERVATION AREA PIPERS COURT, HIGH STREET, WHITEHAVEN
4/24/2181/TPO	FELL A SYCAMORE TREE SITUATED WITHIN A CONSERVATION AREA HOWGILL STREET, WHITEHAVEN

<u>Application Number</u>	<u>Detail</u>
4/24/2183/DOC	DISCHARGE OF CONDITIONS 5, 8 AND 11 OF PLANNING APPLICATION 4/23/2088/0F1 LAND AT HARRAS ROAD, HARRAS PARK, WHITEHAVEN
4/24/2187/0F1	DEMOLITION OF EXISTING GARAGE AND UTILITY ROOM AND ERECTION OF TWO STOREY EXTENSION 136 VICTORIA ROAD, WHITEHAVEN
4/24/2189/TPO	FELLING OF AN ASH TREE SITUATED WITHIN A CONSERVATION AREA LAND TO THE REAR OF 6 FOXHOUSES ROAD
4/24/2191/0L1	LISTED BUILDING CONSENT FOR ERECTION OF A BLUE PLAQUE HISTORICAL SIGN GEORGIAN HOUSE HOTEL, 8-11 CHURCH STREET, WHITEHAVEN
4/24/2192/0B1	VARIATION OF CONDITIONS 3 AND 5 OF PLANNING APPROVAL 4/24/2036/0B1 – VARIATION OF CONDITION 2 TO ALTER HOUSE TYPES, REMOVE PARKING COURTS & CHANGE THE HOUSING MIX OF PLANNING APPLICATION 4/21/2196/0R1 APPROVAL OF RESERVED MATTERS FOR ACCESS, APPEARANCE, LANDSCAPING, LAYOUT & SCALE FOR 5 DWELLINGS FOLLOWING OUTLINE APPROVAL 4/16/2416/0O1 HARRAS DYKE FARM, HARRAS DYKE, WHITEHAVEN
4/24/2193/0B1	VARIATION OF CONDITIONS 3 AND 5 OF PLANNING APPROVAL 4/24/2035/0B1 – VARIATION OF CONDITION 2 TO ALTER HOUSE TYPES, REMOVE PARKING COURTS & CHANGE THE HOUSING MIX OF PLANNING APPLICATION 4/21/2195/0R1 APPROVAL OF RESERVED

<u>Application Number</u>	<u>Detail</u>
	MATTERS FOR ACCESS, APPEARANCE, LANDSCAPING, LAYOUT & SCALE FOR 5 DWELLINGS FOLLOWING OUTLINE APPROVAL 4/16/2415/001 HARRAS DYKE FARM, HARRAS DYKE, WHITEHAVEN
4/24/2194/0B1	APPLICATION TO VARY CONDITIONS 6, 7, 8, 11, 12 AND 13 AND TO REMOVE CONDITION 10 OF APPLICATION 4/16/2416/001 – OUTLINE APPLICATION FOR 10 RESIDENTIAL DWELLINGS (PHASE 1) LAND TO FRONTAGE OF HARRAS ROAD, HARRAS MOOR, WHITEHAVEN
4/24/2195/0B1	APPLICATION TO VARY CONDITIONS 6, 8, 10, 14, 15, 16, 17 AND 18 AND TO REMOVE CONDITION 13 OF APPLICATION 4/16/2415/001 – OUTLINE APPLICATION FOR RESIDENTIAL DEVELOPMENT UP TO 100 DWELLINGS (PHASE 2) LAND AT HARRAS MOOR, WHITEHAVEN
4/24/2199/0A1	EXISTING SIGN HEAD TO BE REUSED ON A NEW POLE TO REPLACE THE CURRENT TOTEM MCDONALDS, BRIDGES RETAIL PARK, FLATT WALKS, WHITEHAVEN
4/24/2207/0B1	VARIATION OF CONDITION (2) PLANS OF EXTANT PLANNING PERMISSION 4/08/2194/0 TO REDUCE THE SCALE OF THE PROPOSED BUNGALOW FROM A 4 BEDROOMED DORMER BUNGALOW AND DOUBLE GARAGE TO A 2 BEDROOMED BUNGALOW AND SINGLE GARAGE 181 HIGH ROAD, WHITEHAVEN
4/24/2223/0F1	REPLACEMENT OF EXISTING GEORGIAN STYLE TIMBER WINDOWS WITH UPVC ON GROUND AND SECOND FLOORS OF SIDE ELEVATION

Application Number

Detail

22-23 CHURCH STREET, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 19th June 2024. This shows a balance of £450,317.07. There are no payments waiting to be cleared.
- 2.2 The balance in the deposit account is £808,024.86.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

27/06/2024

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
12/04/2024	Rural Market Town Group	Supplies & Services	Rural Market Town Group Membership - 2024/2025	£ 164.40		s111 LGA 1972
04/05/2024	Cumbria Loos	Events	3 event loos and 1 disabled access loo for Leyland 51 Event	£ 418.80		s144 LGA 1972
15/05/2024	On Line Systems (Northern) Limited	Supplies & Services	Cyber Security & Vulnerability Scanning - May 2024	£ 72.00		s111 LGA 1972
25/05/2024	Eden Springs UK Ltd	Supplies & Services	Water Dispenser Hire & Environmental Levy - May 2024 plus 2 water bottles	£ 21.79		s111 LGA 1972
28/05/2024	Carlisle City Fire Protection	Premises	Annual Fire Extinguisher Service 2024/2025	£ 85.20		
31/05/2024	Newsquest Media Group	Supplies & Services	Digital Campaign, Whitehaven News Advert and In Cumbria Advert	£ 590.02		s144 LGA 1972
03/06/2024	Arborscape	Events	Whitehaven In Bloom Contract	£ 4,800.00		s144 LGA 1972
05/06/2024	POD (North West) Ltd	Events	Dday Exhibition Foam Boards	£ 1,680.00		s144 LGA 1972
06/06/2024	Mr J Carr	Events	Butane gas canister, ratchet strap and torch hardware for lighting Dday gas beacon	£ 28.44		s144 LGA 1972
06/06/2024	Sharp Business Systems UK Plc	Supplies & Services	Photocopier Charges	£ 106.01		s111 LGA 1972
07/06/2024	Arborscape	Events	One off cut and collect at St Nicholas front entrance area	£ 168.00		s144 LGA 1972
08/06/2024	Arborscape	3rd Party	Allotment Maintenance Contract - May 2024	£ 656.40	s23 Smallholdings & Allotments Act 1908	
08/06/2024	Mrs V Gorley	Employees & Allowances	Reimbursement for toilet rolls	£ 4.99		s111 LGA 1972
10/06/2024	Fluid Productions Limited	Events	Dday Event - lighting up of St Nicholas Gardens	£ 1,000.20		s144 LGA 1972
13/06/2024	On Line Systems (Northern) Limited	Supplies & Services	Cyber Security & Vulnerability Scanning - June 2024	£ 93.00		s111 LGA 1972
18/06/2024	Viking	Supplies & Services	Copier Paper	£ 47.82		s111 LGA 1972
19/06/2024	Cumberland Council	Premises	Meeting Room Hire - 16.05.2024 & 29.05.2024	£ 21.00		s111 LGA 1972

£ 9,958.07

14.06.2024	BACS	HMRC	2253.42															£ 2,253.42		£ 2,253.42		
14.06.2024	BACS	Cumbria LGPS	794.04															£ 794.04		£ 794.04		
68 17.06.2024	DD	Crown Gas & Power		360.35														£ 360.35	£ 18.02	£ 378.37	Contract	
69 19.06.2024	DD	Bryt Energy		147.06														£ 147.06	£ 7.35	£ 154.41	Contract	
70 19.06.2024	DD	BT Group			153.47													£ 153.47	£ 30.69	£ 184.16	Contract	
			18000.00	17252.30	19491.95	7957.45	4500.00	3000.00	2324.33	0.00	0.00	7730.73	800.00	220.00	0.00	0.00	2278.17	0.00	1695.00	£ 95,054.23	£ 4,873.13	£ 99,927.33

INCOME 2024-2025

Date	Item	Precept	Interest	Other
02.04.2024	Allotment Rents			1320.00
02.04.2024	Allotment Rents			2110.00
15.04.2024	Allotment Rents			747.00
22.04.2024	Precept 2024/2025	493963.00		
26.04.2024	Allotment Rents			300.00
14.05.2024	VAT Refund - March and April			8243.68
16.05.2024	Allotment Rents			180.00
14.06.2024	VAT Refund - May			1889.16
18.06.2024	Mrs V Gorley - overpaid salary returned			79.40

493963.00	0.00	14869.24	508832.24
------------------	-------------	-----------------	------------------

WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2024-2025

Expenditure Net of VAT Invoices not yet processed Budget

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2024)	216,412.16
CBS 53906216 (01.04.2024)	633,024.86
TOTAL OPENING BALANCE	£ 849,437.02

INCOME:

Precept	493,963.00
Interest (Deposit)	
Other Income	14,869.24
TOTAL INCOME	£ 508,832.24

EXPENDITURE

Unpresented cheques b/fwd from 2022/2023	18000.00
Employees & Allowances	17252.30
Premises	19491.95
Supplies/Services	7957.45
3rd Party	4500.00
Grants	3000.00
Allotments	2324.33
Ground Maintenance	0.00
Civic Hospitality	0.00
Ranger	7730.73
Whitehaven In Bloom	800.00
Ward Grants	220.00
Elections	0.00
Environmental Improvements	0.00
Events	2278.17
Contingencies	0.00
Reserves	1695.00
VAT (to be reclaimed)	4873.13
TOTAL EXPENDITURE	£ 99,927.33

CASH BOOK BALANCE

Brought forward	£ 849,437.02
Income	£ 508,832.24
Expenditure	£ 99,927.33
Town Council Funds	£ 1,258,341.93

BANK BALANCES

CBS 53905917 (19/06/2024)	450,317.07
CBS 53906216 (19/06/2024)	808,024.86
	£ 1,258,341.93

Less Unpresented Cheques

-

FINANCIAL POSITION

£ 1,258,341.93

OFFER OF OVERSIZED DOG SCULPTURE

Purpose of Report and Recommendation

To consider an offer to the Town Council for a public sculpture for Whitehaven in the form of an oversized dog and to decide whether or not to accept the offer

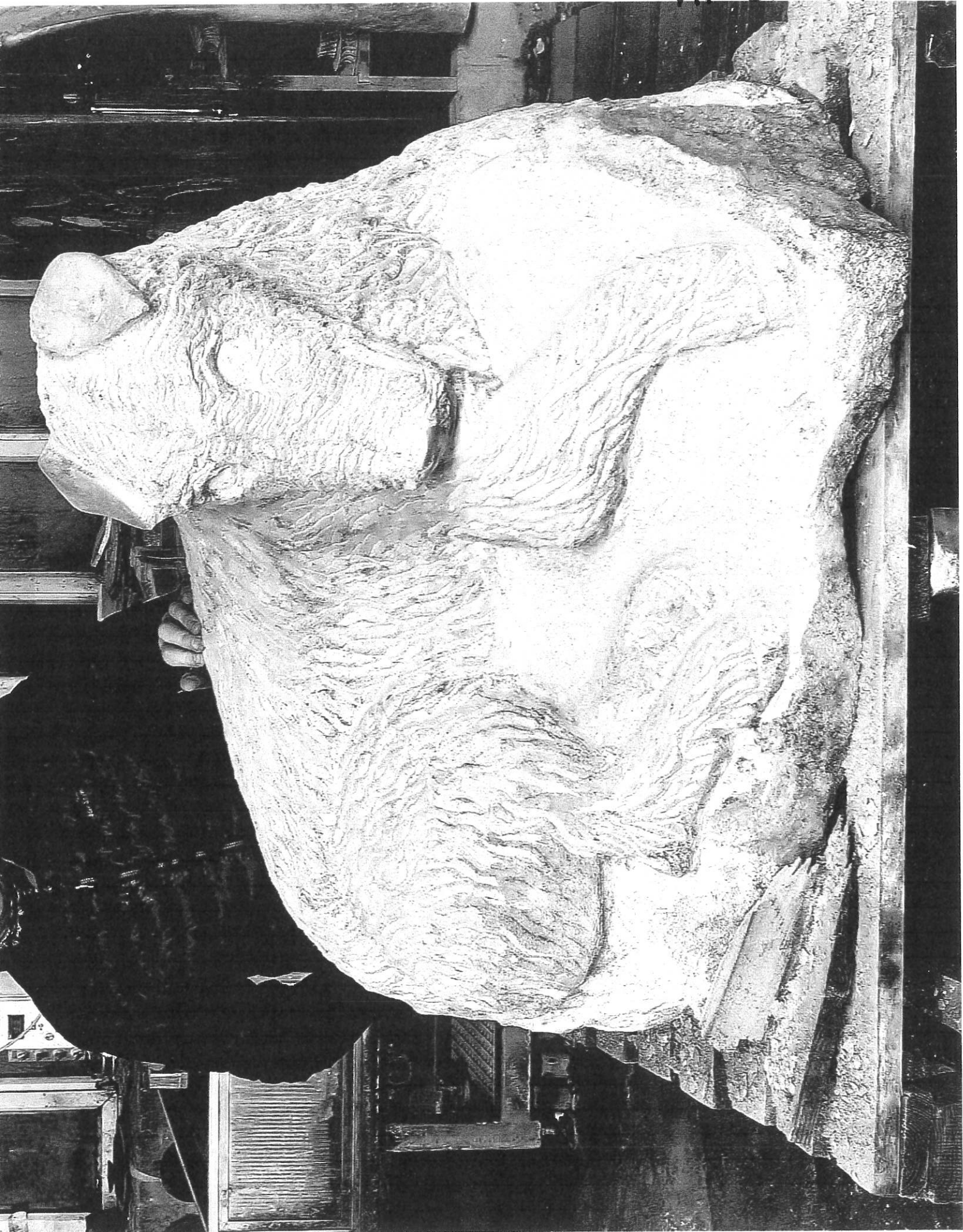
1.0 INTRODUCTION

- 1.1 An email was received from Shawn Williamson who is a sculptor offering the Council a public sculpture in the form of an oversized dog as shown at Appendix 1.
- 1.2 The stone was donated and carved by Shawn in Workington in 2001 and was/is at Troutbeck Bridge near Windermere. The sculpture weighs under a ton and Shawn said he could deliver it a cost of £1200. He said the sculpture would normally have gone for £4000 but he wanted to offer it to a good home and perhaps do some properly funded work for Whitehaven and to get this work a nice home by the sea. (see Appendix 2).
- 1.3 The Council owns no land that a sculpture could be placed on

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers the offer and decides whether or not to accept it.

WTC 27/6/24
ITEM 8
APPENDIX 1



WTC 27/6/24
ITEM 8
APPENDIX 2

Whitehaven Town Council

From: Shawn Williamson <shawnwilliamson@hotmail.co.uk>
Sent: 17 May 2024 15:32
To: Whitehaven Town Council
Subject: Re: over sized Dog sculpture in stone for the CE or Town clerk

Hi Marlene,
Thanks for the quick response.

I am just looking to cover costs and to find a good site home for this dog....

The stone was donated and the work carved by myself at Workington in 2001. I've recently got the sculpture back from storage and it required a good clean up and re-detailing. The cost is for cleaning it up etc plus bringing it to site. It weighs under a ton and it's perfect for a family-friendly addition to Whitehaven's Auspices. I could deliver the work.

Cost is £1200. It would normally have gone for 4k. My objective is to perhaps get to do some properly funded work for Whitehaven and get this work a nice home by the sea.

The dog can be viewed at Troutbeck Bridge near Windermere.

Best Wishes

Shawn

www.lakestay.co.uk/shawnwilliamson

Shawn Williamson Cumbrian sculptor and member of Artworkers Guild

Sculptor Shawn Williamson lives and works in Cumbria

www.lakestay.co.uk

Shawn Williamson 07472103113

From: Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>
Sent: 17 May 2024 14:16
To: Shawn Williamson <shawnwilliamson@hotmail.co.uk>
Subject: RE: over sized Dog sculpture in stone for the CE or Town clerk

Hello Shawn

Thank you for your email.

I will ask the Council to consider your offer at the next Council Meeting. In the meanwhile can you provide me with full details including costings.

I look forward to hearing from you.

Regards

Marlene Jewell

From: Shawn Williamson <shawnwilliamson@hotmail.co.uk>

Sent: 17 May 2024 15:11

To: Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>

Subject: over sized Dog sculpture in stone for the CE or Town clerk

Public sculpture for Whitehaven

Dear Town Clerk

I have four major works in Workington including the recently installed Bessemer stone at Workington train station. I can send you more details later.

I have this enclosed sculpture which was carved West Cumbria some years ago. I recently cleaned it up down at my workshops and wondered if Whitehaven might want this work for the town? I am offering it as expenses only to a good home. And it would come with an engraved stone plaque with a suitable commemoration. I could provide full details later. Or perhaps Whitehaven may require a completely new sculpture in stone?

Hope to hear back

Yours sincerely

Shawn Williamson

www.lakestay.co.uk/shawnwilliamson

Shawn Williamson 07472103113

Whitehaven Town Council

From: Shawn Williamson <shawnwilliamson@hotmail.co.uk>
Sent: 17 May 2024 15:11
To: Whitehaven Town Council
Subject: over sized Dog sculpture in stone for the CE or Town clerk
Attachments: IMG_20231206_162148_edit_13312649465024.jpg

Public sculpture for Whitehaven

Dear Town Clerk

I have four major works in Workington including the recently installed Bessemer stone at Workington train station. I can send you more details later.

I have this enclosed sculpture which was carved West Cumbria some years ago. I recently cleaned it up down at my workshops and wondered if Whitehaven might want this work for the town? I am offering it as expenses only to a good home. And it would come with an engraved stone plaque with a suitable commemoration. I could provide full details later. Or perhaps Whitehaven may require a completely new sculpture in stone?

Hope to hear back

Yours sincerely

Shawn Williamson

www.lakestay.co.uk/shawnwilliamson

Shawn Williamson 07472103113

Whitehaven Town Council

From: Shawn Williamson <shawnwilliamson@hotmail.co.uk>
Sent: 30 May 2024 16:45
To: Whitehaven Town Council
Subject: Re: over sized Dog sculpture in stone for the CE or Town clerk

Hi Marlene

Please keep me posted on developments regarding the dog sculpture proposition.. Although could be a wait for a meeting

Bw and thanks

Shawn

Sent from [Outlook for Android](#)

From: Shawn Williamson <shawnwilliamson@hotmail.co.uk>
Sent: Friday, May 17, 2024 3:32:18 pm
To: Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>
Subject: Re: over sized Dog sculpture in stone for the CE or Town clerk

Hi Marlene,
Thanks for the quick response.

I am just looking to cover costs and to find a good site home for this dog....

The stone was donated and the work carved by myself at Workington in 2001. Ive recently got the sculpture back from storage and it required a good clean up and re-detailing. The cost is for cleaning it up etc plus bringing it to site. It weighs under a ton and it's perfect for a family-friendly addition to Whitehaven's Auspices. I could deliver the work.

Cost is £1200. It would normally have gone for 4k. My objective is to perhaps get to do some properly funded work for Whitehaven and get this work a nice home by the sea.

The dog can be viewed at Troutbeck Bridge near Windermere.

Best Wishes

Shawn

www.lakestay.co.uk/shawnwilliamson

Shawn Williamson Cumbrian sculptor and member of Artworkers Guild

Sculptor Shawn Williamson lives and works in Cumbria

www.lakestay.co.uk

Shawn Williamson 07472103113

ALLOTMENTS

Purpose of the Report

To inform Members of a request received to occupy the disabled plot at Midgey Ghyll allotment site.

1.0 DISABLED ACCESS PLOT

- 1.1 The disabled access plot at Midgey Ghyll site became available to lease on 20th May 2024. This plot has raised beds and wide concrete paths suitable for a wheelchair user.
- 1.2 An e-mail was sent to Councillors on the Allotment Advisory Group asking if they knew of any local disability group that could make use of the plot. No response was received.
- 1.3 An e-mail was received on 31st May 2024 from a person applying to be put on the allotment waiting list for either Midgey Ghyll or Crow Park as they were the closest location and easier to reach due to their disabilities.
- 1.4 Further enquiries revealed that the applicant has autism, ADHD and epilepsy with mobility issues.
- 1.5 No enquiries have been received from any other person with disabilities.
- 1.6 An e-mail was sent to the Councillors on the Allotment Advisory Group on 31st May 2024 advising that an application for the disabled access plot had been received. Councillor Gill and Councillor Spedding both agreed that the plot should be leased to the applicant.

2.0 RECOMMENDATION

- 2.1 To consider the information contained in 1.1 – 1.6 above and to decide whether to lease the plot to the applicant.

SUBSCRIPTION TO RURAL MARKET TOWNS GROUP

Purpose of Report and Recommendation

To consider renewing the subscription to the Rural Market Towns Group and to make a decision on this.

1.0 INTRODUCTION

- 1.1 The Council decided to become a member of the Rural Market Towns Group and the subscription was £121.82 plus VAT. The Council also decided that this should be reviewed at the end of the first year to see what the benefits have been.
- 1.2 The first year has now ended and the renewal subscription is £164.40 including VAT.
- 1.3 The Council receives regular bulletins from the RMTG on a range of subjects – government consultations; funding for local groups and a range of other rural issues.

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers whether or not to renew the subscription to the Rural Market Towns Group.