

WHITEHAVEN TOWN COUNCIL

Clerk and Responsible Financial Officer: Marlene Jewell
Telephone: 01946 67366
Chairman: Councillor G Roberts

To: Members of Whitehaven Town Council

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **Thursday 31st October 2024** at **6.00 pm**

Signed... *Marlene Jewell* ... Dated... *25th October 2024* ...
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

1. Apologies for Absence

2. Declarations of Interest

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Public Participation

4. Minutes of the Council Meeting held on 26th September 2024

5. Planning Applications

6. Report from Cumberland Council

7. Finance Report

8. Quote for Council Events Equipment Contract 2025/26

9. Quotes for Marquees for Council Events 2025/26

- 10. Quote received for the Planting and Maintenance of Summer and Winter Plants in Whitehaven 2025/26**
- 11. Quote Received for Maintenance Contract for Allotment Sites and Pigeon Lofts**
- 12. Recommendations to Council from the Event Advisory Group for Events in 2025 – to follow**
- 13. Remembrance Sunday – 10th November 2024**
- 14. Replacement of Pads for Council Defibrillators**
- 15. Recommendations from Policy and Resources and Finance Committee**
- 16. WCSSG – Report to be given by Councillor E Dinsdale**
- 17. Whitehaven Public Realm Scheme**
- 18. Councillor Ward Matters**
- 19. Date and Time of Next Meeting**

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

- 20. Office Accommodation – Clerk to give a report**

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on the 26th September 2024

Present: Councillor C Hayes (Deputy Chairman in the Chair); Councillor J Carr; Councillor E Dinsdale; Councillor R Gill; Councillor B O’Kane; Councillor A Pearson; Councillor R Redmond; Councillor A Spedding; Councillor R Taylor; Councillor R White

M. Jewell, Clerk and Responsible Financial Of

Councillor M Hawkins – Cumberland Council

Ingrid Morris – Open Spaces Officer, Cumberland Council

Members of the Public

Lucy Jenkinson – Press

Before the Meeting formally started the Clerk said she had a statement to read out on behalf of Councillor Graham Roberts as follows

“ I will be stepping back for a short while from my role as Chairman and Mayor of the Council due to health problems.”

The Clerk then asked the Deputy Chairman to take the Chair and The Deputy Chairman Councillor C Hayes took the Chair and said they all hoped that Councillor Roberts had a speedy recovery

2615/24 Apologies for Absence

Apologies for absence were received from:

Councillor G Roberts	illness
Councillor G Dinsdale	Holiday

It was proposed by Councillor Taylor and seconded by Councillor Carr that the apologies for absence be accepted and noted. A vote was held and it was unanimously

RESOLVED – That the apologies for absence be accepted and noted.

2616/24 Declarations of Interest

Councillor Hayes declared that he was a member of the Whitehaven Tidy Town

Group and the Harbour Users Group.

Councillor Gill declared that he was a member of the Whitehaven Heritage Action Group

2617/24 Public Participation

There was no public participation

2618/24 Minutes of Council Meeting held on 29th August 2024

It was proposed by Councillor Gill and seconded by Councillor Hayes that the Minutes of the Council Meeting held on 29th August 2024 be approved and signed by the Chairman as a correct record. A vote was held and it was unanimously

RESOLVED - That the Minutes of the Council Meeting held on 29th August 2024 be approved and signed by the Chairman as a correct record.

Councillor White entered the Meeting

2619/24 Planning Applications

The Council considered a list of Planning Applications shown at Appendix 1
It was proposed by Councillor Hayes and seconded by Councillor Gill that having considered the Planning Applications on Appendix 1 that Cumberland Council be informed that the Council had no representations/comments to make

RESOLVED - That after consideration of the Planning Applications on Appendix 1 that Cumberland Council be informed that the Council had no representations/comments to make

2620/24 Report from Cumberland Council

Councillor Mike Hawkins attended together with Ingrid Morris, Open Spaces Officer for Cumberland Council.

Ingrid Morris said a contractor had been appointed to carry out steam cleaning, repointing and repairs to the nose and they were waiting for a start and finish date. She said the total costs were £3,673.50 and WTC had kindly agreed to pay half.

The Clerk said at the last Meeting where the Council had agreed to pay 50% Councillor O’Kane had raised an issue that he wanted an Officer from CC to come because he wanted to know what other things CC might be wanting to do at the Cenotaph and read out what the previous Minute had said.

Councillor Hawkins said that there had been a meeting at the start with officers about extending the area but he didn’t think anything had happened. Ingrid

Morris said there was talk about extending the hard standing area around it but that wasn't in the brief due to funding and restrictions but also there was quite a large area for people to stand on and if the weather was going to be bad maybe they could get some hard standing boards. Councillor O'Kane said they were talking about extending the area but that was not in the current brief.

Councillor O'Kane said more people were attending every year. He said his assumption when we started this was

- We wanted to make the Cenotaph to take cognisance of the fact that over the last few years this has become more popular and in the last 2 years where rainfall has been significant around that period and the standing areas round there are poor
- The Cenotaph itself even after restoration doesn't look like many other Cenotaphs around the country which are cared for with little chains and flowers around them. It doesn't look like there's a real pride in the Town on the Cenotaph. Originally we had looked at the idea of not just tidying it up but making it look more cared for
- Safety aspect – when people go in there are 4 sides to it but what happens is there is some matting put down but the area of matting is insufficient for the numbers of people and asked if the focus of where people were coming in could be changed to the other side on the left hand side and CC had said some slabs could be laid round it which could reduce the numbers standing outside on the road

Councillor Hawkins agreed with this but said we should count this as Phase 1 Where we had the funding and then come back when the work had been done. Councillor O'Kane said we had had this conversation time and time again and we've now got to start on Phase 2 to make this a feature of our town.

Ingrid Morris left the Meeting

Councillor Gill thanked the Officer for coming

Councillor Hawkins referred to the Community Panel held on 04/09/24 at St Bees Community Hall. He said the Minutes had been published and all the grants given out. The next network meeting would be on 8th October at the United Reformed Church.

Councillor Hawkins said he had been contacted by taxi drivers about the standardisation of Licensing and they were going through consultation and would be going to a meeting in February. He said if taxi drivers phoned and said they were not being told anything they were as they were having regular meetings with Officers.

Councillor Hawkins asked if anyone had attended the Home Group Meeting and Councillor O'Kane confirmed that he had met with and had been very impressed with James. Councillor Hawkins said himself and Councillor White had been meeting with HG every 3 months and said Town Councillors could either bring any problems to him or contact James direct. Councillor White said James had said he would be interested in attending and said he could be emailed at any time. Councillor Hawkins suggested that HG could be asked to come every month and give an update on things. Councillor Gill suggested that all

emails be channelled through Councillor Hawkins or Councillor White

The Chairman thanked Councillor Hawkins for his report

2621/24 Finance Report

The Council considered the Finance report

- i. Appendix 1 - The Clerk reported that there was 1 additional invoice to consider on Appendix 1 namely:-

Richard Sewell Ltd	£167.20 plus VAT repairs to roller door
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It was proposed by Councillor Gill and seconded by Councillor Hayes that the invoices shown on Appendix 1 plus the 1 extra invoice be approved and paid. A vote was held and it was unanimously

RESOLVED – That the invoices shown on Appendix 1 plus the 1 extra invoice be approved and paid.

- ii. Appendices 2 and 3 – It was proposed by Councillor Gill and seconded by Councillor Hayes that Appendices 2 and 3 be approved and noted. A vote was held and it was unanimously

RESOLVED - That Appendices 2 and 3 be approved and noted.

2622/24 Quote for Security Provision for 2025/26

The Council considered a report on a quote received of £22.00 plus VAT per security guard per hour plus VAT from the Council's preferred supplier for Council events in 2025/26. In order to accept the quote from the Council's preferred Contractor the Council had to consider suspending Financial Regulation 5 to permit this. In order to suspend Financial Regulation 5, Financial Regulation 19.2 states that "The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been presented to all members". It was proposed by Councillor Hayes and seconded by Councillor White that (i) that the Council suspends Financial Regulation 5 to allow the Quote of £22.00 plus VAT per security guard per hour and (ii) having made that resolution that the reasons for the suspension as stated in the report be recorded and also that the assessment of the risks in the report be accepted and approved. A vote was held and it was unanimously

RESOLVED – That (i) that the Council suspends Financial Regulation 5 to allow the Quote of £22.00 plus VAT per security guard per hour and (ii) having made that resolution that the reasons for the suspension as stated in the report be

recorded and also that the assessment of the risks in the report be accepted and approved.

2623/24 **Contract for Setting Up and Return of Council Equipment used at Council Events in 2025/26**

The Report was not considered as the quote for this work had not been received. The Clerk said it would be included on the Agenda for the next Council Meeting.

2624/24 **Quote for Science Show 2025**

The Council considered a report on a quote of £2,750.00 plus VAT for the provision of a Science Show on 12th June 2025 by Stefan Gates (same cost as this year) together with a quote of £1,631.28 inc VAT for technical support for the show from Fluid productions (slight increase on this year). It was proposed by Councillor Taylor and seconded by Councillor Hayes that the costings for the Science Show to be held on 12th June 2025 be approved. A vote was held and it was unanimously

RESOLVED - That the costings for the Science Show to be held on 12th June 2025 be approved.

2625/24 **Allotments – Skip Hire Quotes**

The Council considered a report on quotes that had been received for the hire of skips twice a year for each of the allotment sites as follows:-

Contractor A £300.00 plus VAT per skip
Contractor B £410.00 plus VAT per skip

It was proposed by Councillor Gill and seconded by Councillor Hayes that the quote from Contractor A at £300.00 plus VAT per skip be accepted. A vote was held and it was unanimously

RESOLVED - That the quote from Contractor A at £300.00 plus VAT per skip be accepted.

2626/24 **Consultation on Statement of Community Involvement**

The Council considered the consultation document - The Statement of Community Involvement – received from Cumberland Council which was out for consultation between 13th September 2024 and 25th October 2024
Following a discussion it was proposed by Councillor Gill and seconded by Councillor Hayes that any Councillor wishing to comment should do so on an individual basis to Cumberland Council before 25th October 2024. A vote was

held and it was unanimously

RESOLVED - That any Councillor wishing to comment should do so on an individual basis to Cumberland Council before 25th October 2024

2627/24 **WCSSG**

Councillor E Dinsdale reported that there had not been a meeting of the WCSSG since the last Council Meeting so there was nothing to report

2628/24 **Councillor Ward Matters**

- i. Councillor White said he still intended to write to the press in terms of Highway lack of action, lack of upkeep
- ii. Councillor Taylor referred to two issues:-
 - Update from St Bees Parish Council re the cycleway - Mott Macdonald have agreed to carry out a GIS survey of the proposed route, assuming the coal mine railway sidings are no longer an issue. The main purpose of this is to update the previous work that was done by Sustrans nearly 10 years ago. In addition, MM will identify the current land ownership throughout the proposed route.
We are also in touch with Sustrans who have been involved with this project since it was first conceived. They are keen to see this route develop so that it links in to the national cycle network. We are also in contact with the CC infrastructure department. I should have more information on this in the forthcoming weeks. This of course is key to the project moving forward and with this in mind I'm hoping to meet the new MP this week end in an attempt to get his support and understand what help he can give.
 - A couple of people had spoken to him. In his ward he had Hillcrest Primary School, St Benedicts and Whitehaven School. And it was difficult for anyone trying to navigate their way round there around 8.00am to school times at 3-3.30. What happened a couple of weeks ago was there was a lot of gas mains work done there and the road was dug up and closed off for a number of weeks. They have been closing Midgey for this. They have closed off Standings Rise over the last week. All of this is causing absolute chaos and people were asking who from the Council is co-ordinating it all because they're creating utter chaos and making a bad situation a million times worse. Getting out of town at school times is a nightmare. He asked if anyone else has experienced any feedback because he was getting it weekly now and something has to be done about it.

- iii. Councillor O’Kane referred to New Road, Bransty, High Street and Harras Moor and said it was ridiculous. He thought the Council should be writing to CC to accuse them of this shambolic behaviour. He said it seems totally unplanned and totally unco-ordinated and asked if the Council could submit a complaint regarding the lack of communication and the lack of co-ordination in terms of the traffic situation in our town and asked that the Clerk writes to CC about this
- iv. Councillor Taylor referred to the beach where the harbour is – Whitey Rock. He said Maryport Demolition had been dismantling a boat on the beach and they left a load of gear like tools, saws and bits of the boat that dogs and people could have had a serious accident on. So he had reported it to the Harbour Commissioners and within 3 days it was all tidied up. So he wanted to say thank you to the Harbour Commissioners for doing it and if there’s any more work like that going on somebody needs to check it afterwards because there could have been a serious accident there
- v. Councillor O’Kane said he wanted to congratulate Cumberland Council – he said the area Bay Vista to Victoria Road lights that had been out for 3 months had now been put back up and everything was working.
- vi. Councillor O’Kane asked how St James Junior School actually get the (former Copeland) area solicitor to respond to letters from 3 to 4 months ago. Can we as a Town Council ask politely for a response. The Clerk said it could only be done on an informal basis as it was not a Town Council matter. He said there were contractors waiting to do work and they couldn’t start until the legal issues had been sorted out
- vii. Councillor Carr said
 - he had been in touch with tenants of a property on Mirehouse Road and it was all sorted now so that was some good to come from Home Housing
 - Just over that side of Mirehouse the lighting between Meadow Road and St Bees Road – still nothing had been done. He said he had been back up the Fairy Path again that day. All the wires were still protruding. Each and every one of the lights were still smashed to bits. Winter is coming again and he had brought this up several times. He said they had always got answers back from Cumberland saying they were aware of it and had been aware of it for 5 years. It was an underground issue but still nothing was getting done. Does something have to happen to someone before anything is done?
 - Maple Grove – on 29/9/23 an application was put in to get trees took back. We had a meeting with Chloe but she has now moved on. The pavement which is under CC is a lot worse now and someone is going to hurt themselves. The trees are overgrown and now going all over the path itself. We would like to know who has taken over from Chloe and we would like to know what we can do about this

- The cycle path – he said he had cycled home the previous week from Workington and all the way through it was really good. But his concern at the moment was that towards NISA and going underneath the rail bridge the cycle team had done a great job but the concern was the road that runs off towards NISA is going to be flooded again within the next couple of weeks because nothing has been done because it's under Cumberland. The culverts still haven't been cleaned out. So all that work has been put in on the cycle paths and when it comes to the kids going to school in the next couple of weeks all the paths that have been there for the last 6 to 7 years nothing has been done to the drainage and it's going to be a total washout again
- viii. Councillor E Dinsdale responded to this and said he did report back on this at the last Council Meeting when he had had a conversation with the site foreman to thank him for the work that the Team had done in part of the cycle path from St Gregory's running down to the Cattle Arch and the other part in Councillor Carr's Ward going up to Mirehouse. With regards to the Cattle Arch he said the Site Foreman said they had plans to renovate all of that area but were waiting for permission from Network Rail but it was definitely going to be done
 - ix. Councillor Carr said the bit he was concerned about was from NISA towards the cemetery
 - x. Councillor Spedding said the only issues he had related to traffic lights and roads on his Ward. He said it was good to see 4 new businesses opening in Whitehaven
 - xi. Councillor Pearson said that he had reported dangerous crossings since May and had gone through the proper channels and told them that someone is going to have a serious accident or somebody potentially is going to get killed. Since May he said he had received a reply in August to say they would look at it after the bird nesting season. He said the bird nesting season would be over before now and there hadn't been a twig or a blade of grass been cut. He said he used these footpaths himself and he came up the other day and looking down towards the cemetery you cannot see anything. The one further down which is called The Thicket – he had watched people coming out of it and they had to stand and listen to see if anything is coming. He said if somebody does get seriously injured or even a fatality all this was in emails and he wouldn't be standing back and saying he ignored it because he thought it was so serious and as he saw it not a person had looked at it and nobody had been in contact with him so that he could show them exactly what he was on about. He said somebody would be killed. And when something did happen it would be too late.
 - xii. Councillor E Dinsdale referred to land ownership at Low Road and Meadow View and said he had submitted photographs requesting for it to be dealt with through the CC website. He said he had 2 issues in his Ward where it would have been handy to know who owns certain parts

of land. He said he had looked into it and you could go onto the Land Registry and it costs £3 to find out certain information like the owner, deed information and rights of way and things like that. He said he had consulted with the Clerk on this. The Clerk said it was the next item on the Agenda and she would be giving a report on it. He proposed that this be done through the Council for situations like this. He said that if we created a database in the Council for the sake of £3 it would be there for ever and we could go back and check it. Councillor Gill said that not all land was registered.

2629/24 Land Registry

Following a request from Councillor E Dinsdale the Clerk gave a report on carrying out Land Registry Searches to ascertain ownership of land, restrictive covenants and easements and made the following points:

1. Not all land was registered
2. As a Council we can have a business e- account and this would require the Council to enter into a variable direct debit
3. Regarding a search of the Title Register itself – this gives details of the property owner and the price paid for it. As part of the register there is a section which will say easements (documents giving right of way etc) and for every document needed there is a fee of £3. If there is something detailing restrictive covenants again there is a fee of £3 for each document required
4. Current search fees
 - Title Register £3
 - Filed Plan £3
 - Other documents £3 per document
5. These fees are likely to increase to £7 with effect from 9/12/24

The Clerk informed the Council that the use of the Land Registry was not for personal use. It is for business use only.

The Clerk said it may well be worthwhile trying to register a business e-account It was proposed by Councillor Gill and seconded by Councillor Hayes the Clerk be authorised to try to open a business e-account with the land Registry. A vote was held and it was unanimously

RESOLVED – That the Clerk be authorised to try to open a business e-account with the Land Registry.

2630/24 Date and Time of next Meeting

The next Town Council Meeting would be on Thursday 31st October 2024 at the Beacon Portal, Whitehaven at 6.00pm

2631/24 IN PRIVATE

That prior to the following items of business the Chairman moved the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw. Councillor White proposed this and Councillor O’Kane seconded this. A vote was held and it was unanimously

RESOLVED - That the public and or press be instructed to withdraw.

2632/24 County of Cumbria 50th Anniversary

The Council considered a letter received from The Lieutenancy of Cumbria regarding the 50th Anniversary of the County of Cumbria which asked the Council to identify a person in our community who has gone above and beyond and made significant contributions to the community. This person and his guest would be invited to a Service of Celebration in Carlisle Cathedral. Two people were nominated JM and DM and following a vote JM was nominated with the request that JM asks DM to be his guest at the event

RESOLVED – That JM be nominated with the request that JM asks DM to be his guest at the event

2633/24 Whitehaven Shopwatch Scheme

The Clerk gave a report on a request from a shopkeeper for support for certain problems with the Shopwatch Scheme in Whitehaven. This was set up several years and shopkeepers in Whitehaven were invited to join the scheme.

Shops joining were given a radio so that they could keep in contact with other shops and there was a monthly fee payable for the radio. Shopwatch stickers were also given to shops participating in the scheme. There does not appear to be a website for the Whitehaven Shopwatch Scheme although there is one for Workington. Also very few shops in Whitehaven are displaying a Shopwatch poster. A recent court case for shoplifting where the person was found guilty and given 4 months imprisonment together with a Criminal Behaviour order which said inter alia that the person must not enter any retail premises or property who were members of the Whitehaven Shopwatch Scheme and not to enter any retail premises displaying the Whitehaven Shopwatch posters at the point of entry.

In previous years in similar situations people had been banned from all the shops in Whitehaven but recently the Police had been asking the Court that people only be banned from shops in the Whitehaven Shopwatch Scheme and displaying the posters. The shopkeeper wanted all the shops in Whitehaven to be included in any ban as a result of a conviction and asked that the Council gives its support to this and sends a letter of support to the Police. It was proposed by Councillor Hayes and seconded by Councillor Carr that a letter of support be

sent to the Police. A vote was held and it was unanimously

RESOLVED – That a letter of support be sent to the Police.

2634/24 Update on Office Accommodation

The Clerk gave an update on the Office Accommodation as follows

- The roofers are well under way re slating
- First fix wiring has now been completed
- Downstairs offices have been demolished
- The office wall has been taken down and the first floor is now propped
- Steel is going into manufacture this week
- Two walls in the talking newspaper office have been taken out
- Openings on first floor are now complete
- Toilets have been stripped back/removed
- Created pockets in the main wall on the ground floor ready for the steel to be placed

The Clerk informed the Council of 2 further issues:-

- Woodworm had been discovered in the top floor roof timbers and all the top floor roof timbers required to be treated with a fungicide/insecticide to stop any growth and eradicate any woodworm. This was extra work but needed to be done and the cost was £6,875.00 plus VAT.
- Also one of the chimneys was crumbling and therefore dangerous and the Planning Department gave the Architect permission to have it demolished at a cost of £601.84 plus VAT

It was proposed by Councillor Hayes and seconded by Councillor Gill that the report be approved and noted and the above expenditure be approved. A vote was held and 9 Councillors voted for and 1 Councillor abstained

RESOLVED – That the report be approved and noted and the above expenditure be approved

2635/24 Grant Application – LLCIC

The Council considered a grant application from LLCIC. It was proposed by Councillor Hayes and seconded by Councillor Gill that a grant of £1,000.00 be awarded to LLCIC. A vote was held and it was unanimously

RESOLVED - That a grant of £1,000.00 be awarded to LLCIC.

The Meeting Closed at 7.40pm
Chairman

WTC 31/10/2024

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/23/2314/0F1	Consultation on Additional/Amended Information: ERECTION OF A DISCOUNT FOOD STORE WITH ASSOCIATED ACCESS, PARKING, HARD AND SOFT LANDSCAPING AND ASSOCIATED WORKS LAND AT PRESTON STREET, PRESTON STREET, WHITEHAVEN
4/24/2292/0F1	Consultation on Additional/Amended Information: RETENTION OF RAISED DECKING AREA BUILT ON TOP OF AN EXISTING BASE (RETROSPECTIVE) 10 LEATHWAITE, WHITEHAVEN
4/24/2316/0F1	ERECTION OF FENCE 7 ROSEMARY CLOSE, WHITEHAVEN
4/24/2320/0F1	CHANGE OF USE FROM A SINGLE DWELLING INTO NO. 8 BEDROOMED HOUSE IN MULTIPLE OCCUPATION (HMO) 13 HOWGILL STREET, WHITEHAVEN
4/24/2321/TPO	CUT BACK CANOPY AND TOP A HAWTHORN TREE SITUATED WITHIN A CONSERVATION AREA LAND TO REAR OF 112 QUEEN STREET, WHITEHAVEN
4/24/2322/0F1	SINGLE STOREY SIDE GARAGE EXTENSION AND ERECTION OF FRONT PORCH 1 SNEBRO ROAD, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 22nd October 2024. This shows a balance of £297,419.70. There are no payments waiting to be cleared.
- 2.2 The balance in the deposit account is £735,842.61.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
27/09/2024	Arborscape	3rd Party	Beds, Baskets and Planters Contract - September 2024	£ 4,800.00		s144 LGA 1972
28/09/2024	Arborscape	3rd Party	Allotment Maintenance Contract - September 2024	£ 656.40		s23 Small Holdings and Allotments Act 1908
30/09/2024	Mrs V Gorley	Supplies and Services	Reimbursement for Annual Subscription for Zoom Workplace Pro	£ 155.88		s111 LGA 1972
30/09/2024	AI Security (North) Ltd	Events	Overnight Security Provision - 06.09.2024	£ 492.00		s144 LGA 1972
03/10/2024	Cumberland Council	premisses	Meeting Room Hire - 29.09.2024	£ 84.00		s111 LGA 1972
03/10/2024	Mr C J Hayes	Employees & Allowances	Reimbursement for engraving of Civic Pride Plaque	£ 12.95		Mayors Allowance
03/10/2024	Mrs M Jewell	Employees & Allowances	Reimbursement for frame for Civic Pride	£ 16.98		s111 LGA 1972
04/10/2024	Mrs V Gorley	Employees & Allowances	Mileage Claim	£ 4.50		s111 LGA 1972
07/10/2024	Mrs V Gorley	Events	Reimbursement for the purchase of 50 x Evint 80pples	£ 250.00		s137 LGA 1972
08/10/2024	Sharp Business Systems UK Pic	Supplies and Services	Minimum Photocopier Charges - September 2024	£ 30.00		s111 LGA 1972
09/10/2024	Cumbria Media	Supplies and Services	Website Software	£ 251.50		s111 LGA 1972
10/10/2024	Mrs V Gorley	Employees & Allowances	Mileage Claim	£ 4.50		s111 LGA 1972
11/10/2024	Mrs M Jewell	Supplies and Services	Reimbursement for a land registry search as requested by Cllr. E Dinsdale	£ 3.00		s111 LGA 1972
11/10/2024	Mrs M Jewell	Supplies and Services	Reimbursement for a land registry search as requested by Cllr. E Dinsdale	£ 3.00		s111 LGA 1972
16/10/2024	Glasdon UK Limited	3rd Party	Universal air tray undercarriage with fixings	£ 49.37		s55 Litter Act 1988
16/10/2024	Viking	Supplies and Services	Copier Paper and postage stamps	£ 144.82		s111 LGA 1972
17/10/2024	Mr C J Hayes	Employees & Allowances	Mileage Claim	£ 38.30		s111 LGA 1972
19/10/2024	Mr C J Hayes	Events	Reimbursement for chairs	£ 12.00		s144 LGA 1972
21/10/2024	Mr C J Hayes	Employees & Allowances	Mileage Claim	£ 34.47		s111 LGA 1972
				£ 7,043.77		

WHITEHAVEN TOWN COUNCIL

CASH BOOK FROM 1 APRIL 2024

APPENDIX 2

Date	Ref	Payee	Unpresented cheques as of 31.03.24	Employees/ Allowances	Premises	Supplies,* Services	3rd Party	Grants	Allotmts	Ground Maint	Civic Hospitality	Ranger/SO	W.I.B	Ward Grants	Electons	Environmental Improvements	Events	Contingencis	Reserves	Net Total	VAT	Total	Min-Ref.
April-2024																				£ 18,000.00		£ 18,000.00	carried f/wd
		Unpresented cheques b/fwd from 2023/2024	1800.00																	£ 2,391.83		£ 2,391.83	249/24
1	02.04.2024	1193 Cumberland Council			2991.83															£ 12,100.75		£ 12,100.75	249/24
2	02.04.2024	1194 Cumberland Council			12100.75															£ 767.57	£ 153.51	£ 921.08	Contract
3	02.04.2024	DD Northern Trust Company Ltd			767.57															£ 10.08		£ 10.08	Contract
4	03.04.2024	DD Water Plus							10.08											£ 554.70	£ 110.94	£ 665.64	Contract
5	15.04.2024	DD Crown Gas & Power			554.70															£ 794.04		£ 794.04	631/17 (II)
	15.04.2024	BACS Cumbria LGPS		794.04																£ 5,508.78		£ 5,508.78	2424/23
	15.04.2024	BACS Staff		5508.78																£ 2,253.01		£ 2,253.01	HMRC
	15.04.2024	BACS HMRC		2253.01																£ 800.00	£ 160.00	£ 960.00	2434/24
6	17.04.2024	1195 J & R Bennett										800.00								£ 141.74	£ 28.34	£ 170.05	Contract
7	19.04.2024	DD BT Group				141.74														£ 159.80	£ 7.99	£ 167.79	Contract
8	19.04.2024	DD Brite Energy			159.80															£ 41.53	£ 1.34	£ 42.87	Contract
9	24.04.2024	DD Water Plus			41.53															£ 549.00	£ 109.80	£ 658.80	2394/23
10	26.04.2024	BACS Balfinch (Gas Equipment)															549.00			£ 59.80		£ 59.80	Contract
11	29.04.2024	DD Water Plus							59.80											£ 1,197.00	£ 239.40	£ 1,436.40	2499/24 (I)
12	29.04.2024	BACS Stirlingboard Systems Limited				1197.00														£ 8.20	£ 1.64	£ 9.84	2499/24 (I)
13	29.04.2023	BACS Eden Springs UK Ltd				8.20														£ 58.99		£ 58.99	2499/24 (I)
14	29.04.2024	BACS Mr C J Hayes		58.99																£ 308.00	£ 61.60	£ 369.60	2499/24 (I)
15	29.04.2024	BACS Arporscape							308.00											£ 5.60		£ 5.60	2499/24 (I)
16	29.04.2024	BACS Mrs V Gorley							5.60											£ 3,727.48		£ 3,727.48	2499/24 (I)
17	29.04.2024	BACS Zurich Municipal				3727.48														£ 2,123.24		£ 2,123.24	2499/24 (I)
18	29.04.2024	BACS C.A.L.C				2123.24														£ 25.00	£ 5.00	£ 30.00	2499/24 (I)
19	29.04.2024	BACS Sharp Business Systems UK PLC				25.00														£ 56.70		£ 56.70	2499/24 (I)
20	29.04.2024	BACS Mr C J Hayes		56.70																£ 14.35		£ 14.35	2499/24 (I)
21	29.04.2024	BACS Mrs V Gorley																		£ 6.49		£ 6.49	2499/24 (I)
22	29.04.2024	BACS Mrs V Gorley																		£ 29.85	£ 5.97	£ 35.82	2499/24 (I)
23	29.04.2024	BACS Viking				29.85														£ 10.69		£ 10.69	Contract
24	30.04.2024	DD Water Plus							10.69											£ 3,308.23	£ 661.65	£ 3,969.88	2499/24 (I)
25	30.04.2024	BACS Cumberland Council										3308.23								£ 105.00		£ 105.00	2499/24 (I)
26	30.04.2024	BACS Rctehill Youth Theatre			105.00															£ 20.00		£ 20.00	2499/24 (I)
27	30.04.2024	BACS Mr C J Hayes		20.00																£ 1,000.00		£ 1,000.00	Grant
28	30.04.2024	BACS Whitehaven Community Trust						1000.00												£ 1,000.00		£ 1,000.00	Grant
29	30.04.2024	BACS 1st Hensingham Scouts Group						1000.00												£ 1,000.00		£ 1,000.00	Grant
30	30.04.2024	BACS Whitehaven Theatre of Youth						1000.00												£ 220.00		£ 220.00	Ward Grant
31	30.04.2024	BACS Hensingham Peoples Action Group												220.00						£ 767.57	£ 153.51	£ 921.08	Contract
May-2024																				£ 1,600.00		£ 1,920.00	2504/24
32	01.05.2024	DD Northern Trust Company Ltd			767.57															£ 5,508.37		£ 5,508.37	2423/23
33	08.05.2024	BACS Biff Foot Events Ltd																		£ 2,253.42		£ 2,253.42	HMRC
	15.05.2024	BACS Staff		5508.37																£ 794.04		£ 794.04	631/17 (II)
	15.05.2024	BACS HMRC		2253.42																£ 497.78	£ 99.55	£ 597.33	Contract
	15.05.2024	BACS Cumbria LGPS		794.04																£ 147.98	£ 7.40	£ 155.38	Contract
34	17.05.2024	DD Crown Gas & Power			497.78															£ 138.72	£ 27.74	£ 166.46	Contract
35	20.05.2024	DD Brite Energy			147.98															£ 8.20	£ 1.64	£ 9.84	2517/24 (I)
36	20.05.2024	DD BT Group				138.72														£ 70.00	£ 14.00	£ 84.00	2517/24 (I)
37	21.05.2024	BACS Eden Springs UK Ltd				8.20														£ 39.00		£ 39.00	2517/24 (I)
38	21.05.2024	BACS Cumberland Council			70.00															£ 228.44	£ 45.69	£ 274.13	2517/24 (I)
39	21.05.2024	BACS Cumberland Council			39.00															£ 300.00	£ 60.00	£ 360.00	2517/24 (I)
40	21.05.2024	BACS Newsquest Media Group				228.44														£ 300.00	£ 60.00	£ 360.00	2517/24 (I)
41	21.05.2024	BACS Detwent Recycling Services Ltd						300.00												£ 300.00	£ 60.00	£ 360.00	2517/24 (I)
42	21.05.2024	BACS Detwent Recycling Services Ltd						300.00												£ 300.00	£ 60.00	£ 360.00	2517/24 (I)
43	21.05.2024	BACS Detwent Recycling Services Ltd						300.00												£ 4,072.50	£ 814.50	£ 4,887.00	2517/24 (I)
44	21.05.2024	BACS Detwent Recycling Services Ltd						300.00						4072.50						£ 50.00	£ 10.00	£ 60.00	2517/24 (I)
45	21.05.2024	BACS Arporscape						50.00												£ 60.00	£ 12.00	£ 72.00	2517/24 (I)
46	21.05.2024	BACS Arporscape						60.00												£ 549.00	£ 109.80	£ 658.80	2517/24 (I)
47	21.05.2024	BACS Arporscape						60.00												£ 300.00		£ 300.00	2517/24 (I)
48	21.05.2024	BACS Arporscape						549.00												£ 4.95		£ 4.95	2517/24 (I)
49	21.05.2024	BACS Mrs J Hartley					300.00													£ 140.08	£ 28.02	£ 168.10	2517/24 (I)
50	21.05.2024	BACS Mrs V Gorley		4.95																£ 20.00	£ 4.00	£ 24.00	2517/27 (I)
51	21.05.2024	BACS Sharp Business Systems UK PLC				140.08														£ 42.43	£ 1.31	£ 43.74	Contract
52	21.05.2024	BACS PCID (North West) Ltd				20.00														£ 60.45		£ 60.45	Contract
53	24.05.2024	DD Water Plus			42.43															£ 10.71		£ 10.71	Contract
54	28.05.2024	DD Water Plus							60.45														
55	30.05.2024	DD Water Plus							10.71														
June-2024																				£ 767.57	£ 153.51	£ 921.08	Contract
56	01.06.2024	DD Northern Trust Company Ltd			767.57															£ 4,200.00	£ 840.00	£ 5,040.00	2394/23
57	03.06.2024	BACS Easby Orwell Ltd																					

INCOME 2024-2025

Date	Item	Precept	Interest	Other
02.04.2024	Allotment Rents			1320.00
02.04.2024	Allotment Rents			2110.00
15.04.2024	Allotment Rents			747.00
22.04.2024	Precept 2024/2025	493963.00		
26.04.2024	Allotment Rents			300.00
14.05.2024	VAT Refund - March and April			8243.68
16.05.2024	Allotment Rents			180.00
14.06.2024	VAT Refund - May			1889.16
18.06.2024	Mrs V Gorley - overpaid salary returned			79.40
25.06.2024	Allotment Rents			96.00
04.07.2024	VAT Refund - June			4027.06
16.07.2024	Allotment Rents			15.00
17.07.2024	Sellafield - Science Show Sponsorship			5000.00
08.08.2024	NNDR Refund			3050.05
13.08.2024	VAT Refund - July			6604.51
19.08.2024	Allotment Rents			88.50
16.09.2024	VAT Refund - August			7351.12
10.10.2024	VAT Refund - September			18336.73

493963.00	0.00	59438.21	553401.21
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**CONTRACT FOR THE COLLECTION, SETTING UP,
REMOVAL AND RETURN OF COUNCIL EQUIPMENT USED
AT COUNCIL EVENTS FOR 2025/2026**

Purpose of the Report

To inform Members of a quote received for the contract for collecting, setting up, removal and return of Council equipment used during Council events for the period 1st April 2025 to 31st March 2026 and to consider whether to suspend Financial Regulations in order that the quote be accepted.

1.0 INTRODUCTION

- 1.1 A quote of £3,000.00 for 8 events has been received from the Council's preferred Contractor for the Council Event Equipment Contract.
- 1.2 The contract is for the collection, setting up, removal and return of Council equipment used at Council events for 2025/2026.
- 1.3 In order to accept the quote from the Council's preferred Contractor the Council will have to consider suspending Financial Regulation 5 to permit this. In order to suspend Financial Regulation 5, Financial Regulation 19 states that "The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been presented to all members".
- 1.4 The reasons for suspension are as follows:
 - It is a value for money service;
 - The Contractor lives and works locally and is aware of the logistics;

- The Contractor is readily available and easily contacted.

Risks:

- There is a risk that other Contractors could submit a cheaper quote, but this is a very small risk.

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers making a resolution to suspend the Financial Regulation 5 to allow the flowers to be purchased from the preferred supplier and if making the resolution,
- 2.2 Agree to the reasons for the suspension which will be recorded and that the assessment above of the risks provided be accepted and approved.

QUOTATIONS FOR MARQUEE HIRE IN 2025

Purpose of the Report and Recommendation

To consider quotes received from companies to hire marquees for events organised by the Council during 2025.

1.0 INTRODUCTION

- 1.1 Several events are being planned for 2025 for which marquees will be required.
- 1.2 Quotes have been sought from 3 companies. Each have been asked to provide a quote for hire of:
 - All sizes of marquees available to hire;
 - Flooring (suitable for a grassed area);
 - Chairs;
 - Rectangular Tables;
- 1.3 Two quotes have been submitted and are attached at Appendix 1.

2.0 RECOMMENDATION

- 2.1 Members are asked to consider the quotes received and decide which quote they wish to accept.

Re: Quotes for Marquee Hire for 2025/2026

From Evans Marquee Hire . <evans_marquee@hotmail.com>
Date Thu 9/12/2024 10:22 AM
To Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>

Good morning Vanessa

Thank you for getting back to me.

We can offer you the following equipment for your events next year.

9m x 15m frame marquee @ £1390.00 plus VAT
9m x 15m wood floor @ £1118.00 plus VAT

6m x 12m frame marquee @ £824.00 plus VAT
6m x 12m wood floor @ £679.00 plus VAT

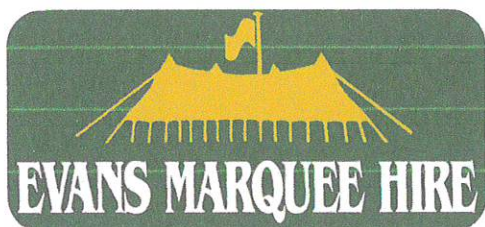
wood folding chairs (grade b) @ £1.60 each plus VAT

This quotation is subject to a satisfactory site survey and availability at time of ordering.

Kind regards

Julie Reynolds

Evans Marquee Hire
www.evansmarqueehire.co.uk
Telephone 01524 63090



Please consider your environmental responsibility before printing this e-mail

From: Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>
Sent: 11 September 2024 09:47

**QUOTE RECEIVED FOR THE PLANTING AND
MAINTENANCE OF SUMMER AND WINTER PLANTS IN
WHITEHAVEN FOR 2025/2026**

Purpose of the Report

To inform Members of a quote received for the planting and maintenance of Summer and Winter Plants in Whitehaven for 2025/2026 and to decide which quote to accept

1.0 INTRODUCTION

1.1 Contractors were asked to submit their quotes for the planting, watering, weeding and maintenance of the cast iron, large, small and tiered planters, the barrels, flower beds, window boxes and the watering and maintenance of the hanging baskets and barrier baskets.

1.2 3 Quotes were sought, and 1 quote has been received and is for £44,512.73 + VAT.

Last year's price was £44,072.50.

2.0 RECOMMENDATION

2.1 It is recommended that the Council considers the quote received and decide if the contract should be awarded to the Contractor.

**QUOTE RECEIVED FOR MAINTENANCE CONTRACT FOR
ALLOTMENT SITES AND PIGEON LOFTS**

Purpose of the Report

To inform Members of the quotes received from Contractors for the Allotment and Pigeon Loft Sites Maintenance Contract 2025/2026 and to accept a quote and appoint the Contractor.

1.0 INTRODUCTION

- 1.1 The Council has approached 3 contractors and asked that they submit quotations for the Allotment and Pigeon Loft Maintenance Contract in 2025/2026 based on a list of service requirements as shown at Appendix 1.
- 1.2 Only one quote was submitted, and this is attached at Appendix 2.

2.0 RECOMMENDATION

- 2.1 Members are asked to consider the quote received and to decide whether to accept the quote and appoint the Contractor.

APPENDIX 1

The list of services required to be undertaken at the allotment sites and pigeon loft sites are: -

- Carry out pathway maintenance four times yearly to ensure good access for tenants such maintenance to include grass cutting provided that this obligation shall not require the Service Provider to put the pathways into a better condition that they are at the date of the agreement;
- Carry out hedge maintenance twice annually;
- Carry out ongoing reactive and preventative maintenance to maintain/improve allotments to a desired standard provided that this obligation shall not require the Service Provider to put the allotments or pigeon lofts into a better condition than they are at the date of the agreement;
- Maintain perimeter fencing and site security in its existing condition at the date hereof;
- Repair water supplies as and when necessary;
- Maintain access/parking areas in their condition at the date hereof;
- Removal of any fly tipping on site;
- Removal of any compost (leaf mould) on site;
- Maintain any signage on site in its existing condition at the date hereof;
- Provide a schedule of works clearly itemizing when works would be carried out;
- Provide monthly reports to Whitehaven Town Council to include Health and Safety

Allotment & Pigeon Loft Maintenance Contract Summary

This document provides a contract for the delivery of grass and hedge cutting services across seven allotment and pigeon loft sites for Whitehaven Town Council; Cartgate, Crow Park, Midgley, Sneckyeat, Calder, Langdale & Overend. All sites will also be subject to monthly inspections. Additional services required are offered on a per occurrence basis with volume-based pricing outlined within the included additional service pricing schedule (page 2).

Contract Works Cost (ex VAT)

Location(s)	Works	Price (£)
All Sites	Monthly Inspection Reports	1500.00
All Sites	Four Grass Cutting Visits	3086.00
Sites (excluding Calder & Langdale)	Two Hedge Cutting Visits	1700.00
Sites (excluding Cartgate)	Spraying Hard Surfaces & Fence Lines	280.00
Total Annual Cost (£)		6566.00

Contract

This grounds maintenance service contract covers delivery of the summarised services to Town council assets as detailed prior. This agreement is effective from 01/04/2025 and valid for 12 months until 31/03/2026. The service provider "Arborscape", of the registered address Unit 5b Frizington Rd Ind Est, Frizington, CA26 3QY, agrees to provide the stated services to the client "Whitehaven Town Council", of the registered address 148 Queen St, Whitehaven CA28 7BA. The client agrees to pay for these services on a monthly basis with one first fixed instalment of £549.00 followed by eleven instalments of £547.00.

Signatories

Service Provider: Arborscape

Date: 10/10/2024

Print: Sam Pagett

Signed: 

Client: Whitehaven Town Council

Date:

Print:

Signed:

Additional Service Pricing (ex VAT)

The following list provides outline pricing for one-off services the client may require to maintain and/or improve allotment site condition. Where the service provider recommends delivery of additional services the client is in no way obligated to authorise delivery; however, where services are not delivered the service provider cannot be held liable for arising safety related claims.

Action	Cost/per (£)	Notes
Pipe repair (above ground)	57	max 5m pipe length
Pipe repair (below ground 2-foot max)	210	max 1m excavation length
Tap repair/replace	72	3/4 BSP
Fly tip removal (1m3)	240	per cubic meter (hazardous waste not included)
Lock replacement (security padlock)	40	
Fencing repair (wire patch)	61	1sqm
Fencing repair (timber)	17	per board
Drain rodding	120	per channel
Pothole repair	47	per sqm
Compost removal	38	per cubic meter
Tree pruning/removal	107	per hour (team with tipper truck/chipper)
Fence/gate repair (welding)	72	per hour

Legal Notes

Any materials used during works remain the property of the contractor until payment is received in full. In circumstances where payment is not received within thirty days, the contractor reserves the right to reclaim any materials used.

The contractor reserves the right to resource elements of work on a sub-contract basis to preferred suppliers. In such circumstances any sub-contractors hold insurance & qualification to the same standard as the contractor. The contractor will check any works resourced on a sub-contract basis within 5 working days.

If the contractor requires from a business perspective to alter its trading form (i.e. incorporation to Ltd) during the contract period, the contractor reserves the right to transfer obligations both upon themselves and the client to the new entity. Any obligation transferred will be in full as per this signed document.

In the event the contractor needs to temporarily suspend operations due to issues with their own equipment or staff, the contractor reserves the right to leave the site safe and return within 5 working days for completion. Any additional costs due to failure of the contractor's equipment are absorbed by the contractor in full.

If upon commencement arising site safety hazards prevent works, these will be recorded and reported to the client immediately. If required, the contractor will remain on-site until hazards are rectified but reserves the right to levy additional charges against the client in such circumstances.

If the contractor is prevented from conducting works due to circumstances outside of their control (lock changes, parked vehicles, new hazards etc) the client will be notified but is still liable for visit costs. Where unexpected physical obstructions prevent works the contractor reserves the right to remove these, if added cost are associated with such operations the client will be notified prior to commencement.

The client confirms with acceptance either the right or permission to conduct any works commissioned.

All prices stated within contract documentation are exclusive of VAT, this is applicable at a rate of 20% on all services offered by the contractor.

REMEMBRANCE SUNDAY 2024

Purpose of the Report

For Members to consider a report on the preparations for Remembrance Sunday and consider the proposals and approve the expenditure incurred.

1.0 INTRODUCTION

- 1.1 Remembrance Sunday 2024 will take place on Sunday 10th November 2024.
- 1.2 The procession will meet outside The Copeland Centre, Catherine Street, Whitehaven from 10:00am onwards and then proceed to The Cenotaph in Castle Park, Whitehaven for a short service and the laying of wreaths. The procession will then parade through the town to the United Reform Church, James Street, Whitehaven for the Remembrance Sunday Service.
- 1.3 Two Road Closure Applications have been submitted to Cumberland Council for Lowther/Catherine Street and Market Place in Whitehaven.
- 1.4 2 x security personnel will be stationed at the traffic lights at Morrisons and at Scotch Street. Staff will be stationed in The Market Place area.
- 1.5 Event Poppies will be installed on lamp posts along the Parade Route. Due to depleting stock of our event poppies an additional 50 were ordered from The Poppy Shop at a cost of £5.00 each.
- 1.6 One wreath has been ordered from the Royal British Legion at a cost of £27.50, this will be laid at Castle Park. The

Council have another two wreaths in storage which will be laid at Hensingham and Sandwith.

- 1.7 The United Reform Church have kindly informed us that the hall is available for the serving of refreshments and that there will be no charge for doing this.
- 1.8 Quotes have been sought from local suppliers for the provision of sandwiches and a quote of £25.00 per tray of 40 sandwiches has been received. 4 trays have been ordered at a cost of £100.00.

An additional £40.00 will be spent on Tea, coffee, soft drinks, milk, sugar, cakes and biscuits.

- 1.9 The expenditure for Remembrance Sunday will be under Section 137 of the Local Government Act 1972. Where there is no alternative power and no statutory provision the Council can incur expenditure under s.137. The Council has firstly to be satisfied:

- That there is a direct benefit to the area or part of the area, or to some or all of the inhabitants, and
- secondly the Council must ensure that the direct benefit accruing to its area or residents is commensurate with the expenditure incurred.

2.0 RECOMMENDATION

- 2.1 That the Council note the information contained within the report and the expenditure incurred under s.137.

Replacement Electrode Pads for Council Owned Defibrillators

Purpose of the Report

To inform Members of the urgent action taken and the cost to replace Electrode Pads in the Council owned defibrillators.

1.0 INTRODUCTION

- 1.1 Members may recall that they agreed to purchase 7 defibrillators and to have them installed in various locations in Whitehaven. Part of the report that was presented to Council informed Members that there would be ongoing costs including replacing the electrode pads after every use or every 2 years. Council approved the purchase, and the ongoing costs involved (minute ref 1130/18 (ii) refers).
- 1.2 The expiry date on the latest batch of electrode pads was September 2024. To enable the defibrillators to remain in service, 14 replacement pads were purchased.
- 1.3 Quotes for replacement electrode pads (iPad SP1 Adult/Paediatric) were sought from 4 suppliers and were as follows:
 - Supplier A - £72.50 each + VAT
 - Supplier B - £70.00 each + VAT
 - Supplier C - £64.99 each + VAT
 - Supplier D - £54.99 each + VAT
- 1.4 The replacement pads were purchased from Supplier D and have been installed in all the defibrillators. The expiry date on the replacement pads is April 2027.

2.0 RECOMMENDATION

- 2.1 It is recommended that Council note the urgent action taken and the expenditure incurred.

RECOMMENDATIONS FROM POLICY AND RESOURCES AND FINANCE COMMITTEE

Purpose of the Report and Recommendation

To consider the recommendations made by the Policy and Resources and Finance Committee held on 14th October 2024.

1.0 INTRODUCTION

1.1 At the meeting of the Policy and Resources and Finance Committee on 14th October 2024 the Committee considered a Finance Report including budget monitoring figures and it was proposed by Councillor Gill and seconded by Councillor Hayes and unanimously agreed that the following recommendation be made to Council:

RECOMMENDATION:

- i. That £2,800.00 be vired from Staff and Member Development/Training budget to cover the overspend for IT which occurred due to having to transfer the Council's data to Cloud to enable staff to access files whilst working from home.
- ii. A number of smaller category overspends within the Supplies and Services budget would be covered by underspends in other categories within the Supplies and Services budget.

1.2 It was proposed by Councillor Gill and seconded by Councillor Hayes that as in previous years a Budget Working Group be set up comprising those on the Policy and Resources and Finance Committee to work on setting the Budget for 2025/26 and make recommendations to full Council and it was unanimously agreed that the following recommendation be made to full Council:

RECOMMENDATION – That as in previous years a Budget Working Group be set up comprising those on the Policy and Resources and Finance Committee to work on setting the Budget for 2025/26 and make recommendations to full Council

2.0 RECOMMENDATION

2.1 That the council considers the recommendations made in 1.1 and 1.2 above for approval.

WTC 31/10/24
ITEM 17

Whitehaven Town Council

From: Jane Taylor <Jane.Taylor@Cumberland.gov.uk>
Sent: 18 October 2024 13:10
To: Jane Taylor
Subject: Whitehaven Public Realm Scheme
Attachments: Market Place (6).jpg; Market Place (3).jpg; Duke Street (5).jpg

Dear All,

We are delighted to update you that following further detailed work on the public realm designs by Align Property Partners and colleagues in our Capital Programmes team, we are now in a position to tender the public realm works. We have attached some sketch designs that help to bring the proposals to life. These works will bring forward the original funding from Sellafield Ltd and the Council and have been enhanced through a commitment from Cumberland Council of additional UK Shared Prosperity Funding.

The tender process will allow us to appoint contractors before the end of the year and start preparatory works such as ordering materials, etc but all groundworks will start in the new year to ensure that we don't impact on the Christmas retail period. Completion is expected by Spring 2025.

We will be sending a press release to the media shortly but as you have sat on one of the stakeholder groups we wanted to inform you first. We'll keep you informed once we have appointed a contractor with regards to the programme and management of works on both sites. Please contact me with any questions.

Kind regards

Jane

Jane Taylor

Economic Regeneration Officer | Thriving Place and Investment
Place, Sustainable Growth and Transport | Cumberland Council
Market Hall | Market Place | Whitehaven | CA28 7JG
M. 07385 362797
cumberland.gov.uk
Hours of work Tuesday – Friday 9am - 2:30pm



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